



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



VACANCY ADVERTISEMENT: EXTERNAL

Thekwini TVET College invites suitably qualified and experienced Individuals to apply for the following contract post based in Durban:

1. Accounting Lecturer Post (PL1) X1

Contract: Semester 2 of 2021

Location: Centec Campus

Ref: CEN 01/05/2021

Salary Notch: R211 731.00 PA

Requirements: • Matric certificate or equivalent • A recognized and relevant REQV 13 qualification in the field of Finance and teaching qualification • Be capable and competent to offer Financial Management related subject on both NCV and NATED SACE registration • Sound subject knowledge and work-related applications • SAGE certificate/competency • Customer care; Leadership skills; assertiveness; good record keeping and administrative skills; be a team player, have passion for learning and teaching; as well as good communication and interpersonal skills. • problem solving • Organisational skills to ensure teaching and learning is happening • At least a minimum of one to three years relevant teaching experience at a TVET College will be advantageous • Coltech experience will be advantageous.

Key Result Areas: • Assist with enrolment, registration and induction of students • Teaching and learning delivery • Evaluate student progress • Monitor student attendance • Maintain student attendance and performance records • Creating classroom environment conducive to teaching and learning • Provide feedback to students regarding their performance and progress • Invigilation duties • To prepare lesson plan and engage in teaching and learning in order to meet the outcomes of the curriculum • Conduct assessments and moderations • Conduct Lecturer administration duties.

CLOSING DATE: TUESDAY 01 JUNE 2021

TO BE INCLUDED IN THE APPLICATION:

- Applications must be submitted on the prescribed Z83 (obtainable from any Public Service Department or on the internet at (www.gov.za/document), which must be completed in full, signed and dated by the applicant. **NB: All parts of the Z83 form must be filled in full, including sections where the form states that “please ignore if you have attached a CV with these details”.** • Applications must be accompanied by a covering letter clearly indicating experience in the post applying for, a detailed Curriculum Vitae and Certified Copies of Qualifications and Academic Record indicating subjects studied, Identity Document, and Drivers Licence (where applicable) as well as the questionnaire as directed on the application process.

- **NB:** All document certification dates must be within six months of the application closing date. •A certified copy of the SAQA certificate of verification of qualifications must be attached for all foreign qualifications.

IMPORTANT: •The employment decision shall be informed by the Employment Equity Plan of the College •The College reserves the right not to make an appointment in these positions •Correspondence will be limited to short-listed candidates only •All successful candidates will be subjected to qualifications verification before appointment •Applicants who have not been contacted within eight weeks of the closing date of advertisement should accept that their applications were unsuccessful.

APPLICATION SUBMISSION:

Please apply through www.pnet.co.za

We do not accept hand delivered, emailed and/or posted applications, all applications must be done on the Pnet website and upload all documents required per advert.

Enquiries:

Ms Vuyiswa Madonda 031 250 8408

NB: All applications to include ALL required documentation as listed above. Incomplete applications **WILL NOT** be considered.